We need you to send us information to support items you claimed on your tax return.

We are holding the Earned Income Credit (EIC), and/or the Additional Child Tax Credit (ACTC) portion(s) of your refund pending the results of the audit. If you claimed the Premium Tax Credit (PTC), we may also hold all or a part of your refund due to a discrepancy with your PTC.

Be sure to respond within 30 days from the date of this notice or we’ll disallow the items being audited, and you may owe additional tax.

What you need to do immediately

- Review the list of items we’re auditing and provide copies of documentation to verify what you claimed on your tax return. See the enclosed forms for complete instructions for what you need to send.
- Complete the Response form at the end of this notice, and mail or fax it to us along with any documentation within 30 days from the date of this notice.
- If you can't get your documentation ready in time, call us at 1-866-897-0161 to discuss your options.

Items that require supporting documentation

To qualify for:

<table>
<thead>
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<th>Premium Tax Credit</th>
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<tr>
<td>Form 1040</td>
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You should:

- Review the enclosed Form 14950, Premium Tax Credit Verification
- Submit documentation to verify what you claimed on your return.
Items that require supporting documentation — continued

**Filing Status**

**Form 1040**

- If you claimed the Head of Household filing status on your tax return, review the enclosed Form 886-H-HOH, Supporting Documents to Prove Head of Household Filing Status.
- Submit the documentation requested to show you are the head of your household.

**If we don’t hear from you**

If you don’t mail or fax your supporting documentation within 30 days from the date of this notice, we’ll disallow the items being audited and send you an audit report that shows the proposed changes to your tax return.

**Next steps**

- We’ll review the information that you provide (please allow us at least 30 days).
- If the information supports your tax return, we’ll send your refund and a letter advising your audit is closed.
- If the information does not fully support your tax return, we’ll send you an audit report that explains the proposed changes, including any additional tax you may owe plus any penalties and interest that may apply.

**Additional information**

- Review the enclosed documents and The Examination Process (Publication 3498-A) which describes your appeal rights.
- For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).
- Keep this notice for your records.

If you need assistance, please don’t hesitate to contact us.

**Taxpayer Advocate Service**

The Taxpayer Advocate Service (TAS) is an independent organization within the IRS. We help taxpayers whose problems with the IRS are causing financial difficulties; who have tried but have not been able to resolve their problems with the IRS; and those who believe an IRS system or procedure is not working as it should. If you believe you are eligible for TAS assistance, you can reach TAS by calling the TAS toll-free number at 1-877-777-4778 or TTY/TDD 1-800-829-4059 for hearing and speech-impaired individuals. For more information, go to www.irs.gov/advocate.

**Low Income Taxpayer Clinics (LITC)**

Low Income Taxpayer Clinics (LITCs) are independent from the IRS. Some clinics serve individuals whose income is below a certain level and who need to resolve a tax problem. These clinics provide professional representation before the IRS or in court on audits, appeals, tax collection disputes, and other issues for free or for a small fee. Some clinics can provide information about taxpayer rights and responsibilities in many different languages for individuals who speak English as a second language. For more information and to find a clinic near you, see the LITC page on www.TaxpayerAdvocate.irs.gov or IRS Publication 4134, Low Income Taxpayer Clinic List. This publication is also available by calling 1-800-829-3676 or at your local IRS office.
Response form

Complete this form, and mail or fax it to us within 30 days from the date of this notice. If you use the enclosed envelope, be sure our address shows through the window.

Provide your contact information

If your address has changed, please call 1-866-897-0161 or visit www.irs.gov.

ERIC D. JOHNSON
Send your response by regular mail, courier, priority, or express services, including certified or registered mail. If it requires a signature upon delivery, it may delay processing.

123 N Harris St
Harvard, TX 12345

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1. Indicate which items you are addressing with supporting documents

   I am including documentation.
   The enclosed documentation supports my 2016 tax return:
   (Check all that apply)
   ☐ Premium Tax Credit Form 1040
   ☐ Filing Status Form 1040

2. Send this Response form to us

   Mail or fax your Response form to us along with any documentation within 30 days from the date of this notice. If you’re using your own envelope, mail your package to the address on this form or, fax it to 1-901-395-1600 (not a toll-free number).