

IRS  
FRESNO CA 93888-0025

In reply refer to:  
Nov. 03, 2016 LTR 18C 3  
201512 30 1  
00003047  
BODC: WI

Taxpayer identification number:  
Name of decedent:  
Tax periods: Dec. 31, 2015  
Form: 1040  
CISWTWRYCG

Dear

Thank you for the inquiry dated Aug. 08, 2016.

The required Form 1310 is missing. Please complete, sign and return the form to us at the address shown at the top page of this letter. If you are an administrator or executor, check box "B" and send us a copy of the court certificate currently in effect showing your appointment as personal representative. If you are not court-appointed, please check box "C" as claimant, complete Part II of Form 1310, and send us a copy of the death certificate or proof of death.

Please provide the information requested within 30 days from the date of this letter. If we don't hear from you, this account may reflect incomplete or incorrect information. We are enclosing an envelope for you to use.

If you have questions, you can call us at 1-800-829-0922.

If you prefer, you can write to us at the address at the top of the first page of this letter.

If you need forms, schedules or publications to respond to this letter, you can obtain them by:

- Visiting the IRS website at [www.irs.gov](http://www.irs.gov)
- Calling 1-800-TAX-FORM (1-800-829-3676)

When you write, include this letter and provide in the spaces below, your telephone number with the hours we can reach you. Keep a copy of this letter for your records.

Telephone number ( ) \_\_\_\_\_ Hours \_\_\_\_\_

Nov. 03, 2016

LTR 18C 3

201512 30

1

00003048

Sincerely yours,

Department Manager Op1 Department 2

Enclosures:

Copy of this letter

Envelope

To: Internal Revenue Service

KCSC

Kansas City MO 64999