

Department of the Treasury  
Internal Revenue Service

Date:

Taxpayer Identifying Number:

Contact Telephone Number:

TOLL FREE:

BEST TIME TO CALL:

MON - FRI 8:00 AM TO 8:00 PM

ASISTENCIA EN ESPANOL

### **We Have No Record Of Receiving Your Tax Returns**

We previously asked you for information about your tax return(s) shown on the back of this letter.

We have no record of receiving your reply. The law allows us to charge fines, criminal penalties, or both against you if you don't file tax returns or provide required tax information. If you've already filed, please send us a copy of your complete return(s) with new signature(s). If you sent us a check with your return, send us a copy of both sides of your canceled check.

If you think you're not required to file a tax return, please call us at the telephone number listed above.

If you're required to file a tax return and you haven't, please file now and pay the tax shown on your return. We'll bill you for any penalty and interest. In order to apply your payment correctly, please write your taxpayer identifying number and tax year(s) on your check or money order made payable to the United States Treasury. Please include the enclosed return cover sheet along with your tax return(s) and payment using the envelope provided.

Please make sure that we receive the information we requested or your tax return(s) within 10 days from the date of this letter. Keep this letter for your records.

Operations Manager, Automated Collection System

Enclosures:  
Envelope  
Return Cover Sheet

Account Summary					
Type of Tax	Period Ending	Assessed Balance	Accrued Interest	Late Payment Penalty	Total
<b>Total Amount Due</b>					
Type of Tax	Period Ending	Name of Return			
1040		US INDIVIDUAL INCOME TAX RETURN			



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Provide Us With Your Telephone Numbers So We May Contact You

Home: \_\_\_\_\_ Best time to call: \_\_\_\_\_

Work : \_\_\_\_\_ Best time to call: \_\_\_\_\_

Enclose your payment, tax returns or other correspondence and return with this cover sheet.

Fold this cover sheet so our address appears in the window of the enclosed envelope.

FOLD HERE and return with your reply FOLD HERE and return with your reply

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Automated Collection System  
LT26

Amount Enclosed:\$ \_\_\_\_\_

Internal Revenue Service

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<b>Total Amount Due</b>					
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