

**Internal Revenue Service**

**Department of the Treasury**

Taxpayer Identification Number:

Form:

Tax Period(s) Ended:

Date:

Person to Contact:

Contact Telephone Number:

Contact Fax Number:

Employee Identification Number:

Refer Reply to:

Dear

As you requested on \_\_\_\_\_, we have reviewed the adjustment to your tax liability for the tax year(s) listed above. The items checked below applies to your situation.

- We are reducing the adjustment by the amount shown on the enclosed report.
- The information you provided us doesn't justify changing our prior adjustment.
- You didn't provide the information we requested; therefore, we can take no further action on your request.

The Internal Revenue Code has no provision for filing income tax abatement claims. If you don't agree with our determination you can, after paying the additional tax due, file an amended return or a claim for refund. If you file a claim or amended return, you should do so within 3 years from the date your return was filed or 2 years from the time the tax was paid, whichever is later.

If you have any questions, please write, fax or call the person whose name and telephone number is shown in the heading of this letter. When writing or faxing us, please enclose a copy of this letter.

Thank you for your cooperation.

Sincerely,

Enclosures:  
Examination Report  
Copy of this Letter