



# TIPS FOR FILING LAST MINUTE

## 1. Make a Plan to File on Time

- Schedule an appointment with a tax professional or block out time on your calendar to prioritize taking care of taxes
- When you file with H&R Block, you can work with a tax professional virtually, in person, or drop off your files
- Get organized; gather records and paperwork needed
- Use a tax prep checklist to make sure you don't forget any important information

## 2. If You Need More Time, Request an Extension of Time to File

- Request a 6-month extension if you may not make the April 18 filing deadline
- An extension gives you more time to file but not more time to pay; if you think you have a balance due, make a payment with your extension request

## 3. Balance Due Filers

- If you owe the IRS or think you may owe the IRS, file your taxes as soon as possible to help prevent failure to file penalties
- If you can't pay by April 18, the IRS offers payment plans
- If you owe money for 2022, you might also be on track to owe money for 2023. Ask your tax preparer if you should change your withholding or make estimated tax payments so you're ready for next year's tax return

## 4. Consider Last-Minute Financial Moves

- You have until April 18 to make contributions to your IRA or health savings account for 2022

## 5. Use Online Tools to Track Your Return and Tax Refund

- To track your refund, use Where's My Refund? On IRS.gov
- Most refunds are paid out within 21 days from filing